



MISSOURI DEPARTMENT OF SOCIAL SERVICES
 CHILDREN'S DIVISION – EARLY CHILDHOOD SECTION
 CHILD CARE PROVIDER RELATIONS UNIT
 P.O. BOX 88, JEFFERSON CITY, MO 65103

EMAIL: CD.AskCCPRU@dss.mo.gov
 FAX: 573-526-9586

OUT OF STATE UNLICENSED CHILD CARE PROVIDER REGISTRATION APPLICATION AND AGREEMENT

(To be completed by the applicant)

CHILD CARE PROVIDER NAME (Last, First, Middle)		DATE OF BIRTH	SSN/FEDERAL TAX ID #		
CHILD CARE PROVIDER HOME ADDRESS		CITY	STATE	ZIP	COUNTY
CHILD CARE PROVIDER MAILING ADDRESS (If different from home address)		CITY	STATE	ZIP	COUNTY
ADDRESS WHERE CARE IS PROVIDED (If different from physical location)		CITY	STATE	ZIP	COUNTY
TELEPHONE NUMBER (with area code)	ALTERNATE NUMBER (with area code)	PROVIDER EMAIL ADDRESS			
DVN (IF KNOWN)					
PARENT/LEGAL GUARDIAN NAME(S)					
CHILD(REN) NAMES AND DATE(S) OF BIRTH					

PURPOSE:

You are an out of state unlicensed (OPU) child care provider applying to be considered for registration approval, which is one step you must complete in order to be paid for care provided to Missouri subsidy eligible children. As an OPU child care provider, you must provide care legally under Missouri Revised Statutes 210.211.1.

I CERTIFY THAT I UNDERSTAND:

- The Missouri Department of Social Services makes direct payment for child care services at the state Maximum Base Rate, which is the amount paid to the child care provider based on the age of the child for whom child care services are requested, hours of care requested, the facility type requested, and the applicable geographic area of the state.
- The provider shall accept the maximum base rates for payment for families receiving Child Welfare Services, also referred to as Protective Services which includes, but is not limited to Alternative Care (foster care), Family Centered Services, and Intensive In-Home Services AND the maximum base rates are inclusive of all child care services; therefore, the provider shall NOT collect any additional funds from Child Welfare Services families or children. Any additional funds include co-payments, enrollment fees, field trip fees, activity fees, transportation, etc.
- The Missouri Department of Social Services has the authority to make payment of child care services for Child Welfare children based on current rates and payment policies.
- The provider shall not require adoptive parents to pay a co-payment when the provider's rate for care is higher than the maximum base rate, plus incentive payments paid by the division. However, the adoptive parent may choose to pay a co-pay as long as the co-pay is not required to secure a child care slot.

SIGNATURE - (By signing this application/agreement for a registration, I understand and hereby agree to the registration requirements and policies set forth by the Missouri Department of Social Services-Children's Division. This application does not guarantee registration; approval must be granted.)

CHILD CARE PROVIDER SIGNATURE	DATE
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RETURN COMPLETED APPLICATION/AGREEMENT AND REQUIRED DOCUMENTS BY MAIL TO THE ADDRESS ABOVE, BY EMAIL, OR BY FAX.